

People and Places	Budget to Date £'000	Forecast Outturn £'000	Actual to end of November 21 £'000	Variance to date £'000	Annual Forecast Variance due to COVID-19 £'000	Annual Forecast Variance due to other factors £'000	Total Annual Forecast Variance £'000	Explanation for year end variances greater than £10k (starred items)	
Compliance & Enforcement	0	0	11	11			0	External grant funding for Town Centre Ambassador posts to be drawn down from first tranche of funding.	
Leisure Contract	57	57	26	-31			0	Waiting for Sencio to sign annual contract in order to release funding.	
Local Strategic Partnership	0	0	15	15			0	The LSP Community Wellbeing Fund supports Covid-19 related priorities and will be funded through the relevant reserve.	
Tourism	25	25	-159	-184			0	Grants received ahead of spend.	
West Kent Enterprise Advisor Network	16	16	32	17			0	Spend ahead of grant claim.	
West Kent Kick Start	0	0	-13	-13			0	Grants received ahead of spend.	
Future Issues/Risk Areas	Ongoing impact of COVID-19 on the leisure industry and Council owned leisure facilities - consultancy review completed.								

Development and Conservation	Budget to Date £'000	Forecast Outturn	Actual to end of November 21 £'000	Variance to date £'000	Annual Forecast Variance due to COVID-19 £'000	Annual Forecast Variance due to other factors £'000	Total Annual Forecast Variance £'000	Explanation for year end variances greater than £10k (starred items)
Building Control	-87	-118	-145	-58		-31	-31	Over Recovery of Income in fees, any continual over recovery transferred to reserves at year end for reinvestment in the service. Variances due to extended decoupling of partnership.
Planning Policy	281	285	299	18		5	5	Payment for costs relating to Local Plan Judicial review.
LDF Expenditure	0	0	40	40			0	Credit note received in P9.
Planning - Appeals	148	191	183	35		43	43	Legal fees in relation to Broke Hill.
Planning - CIL Administration	-27	-61	-50	-22		-34	-34	Underspend due to current vacant positions.
Planning - Development Management	-59	-111	-74	-15		-52	-52	Small number of high fee applications in first two quarters in addition to an uplift in general case numbers
Planning - Enforcement	193	218	215	22		25	25	Additional investment in the delivery of the service.
Planning Performance Agreement	0	0	31	31			0	PPA are reinvested in the delivery of the service.
Administrative Expenses - Planning Services	24	24	68	44			0	Education and Training costs recharged at year end.
Future Issues/Risk Areas	<p>There remains the risk that planning decisions and enforcement action will be challenged, either at appeal or through the Courts.</p> <p>Recruiting to vacant posts continues to be difficult.</p> <p>The financial impact of proposed changes to the Planning System will need to be carefully considered.</p>							

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Finance and Investments								
Asset Maintenance CCTV	12	12	1	-12			0	Spend behind profile. Budget planned to be spent.
Asset Maintenance Direct Services	28	81	95	68		53	53	Overspend due to depot refurbishment works.
Asset Maintenance Public Toilets	10	10	0	-10			0	Spend behind profile.
Benefits Admin	97	-117	-169	-266		-214	-214	Additional New Burdens funding received that was un budgeted for.
Dartford Rev&Ben Partnership Hub (SDC costs)	1,350	1,350	1,303	-47			0	Underspends on part year vacancies.
Local Tax	-113	63	-62	51		176	176	Annual variances due to enforcement income not in line with budgeted expectation as highlighted in high level commentary at the beginning of the year. Current fee recovery levels are highly variable as a result of COVID impact affecting court availability. These levels are expected to rise but are likely to remain significantly under normal levels by year end.
Misc. Finance	958	578	302	-656	-380		-380	Covid-19 grants received at the start of the year. This will offset spend on this and other lines. Over-recovery compared to budget expected due to income compensation scheme as some income budgets were lowered for this year.
Administrative Expenses - Finance	18	18	40	21			0	Additional licence requirement for Agresso following licence audit.
Support - Exchequer and Procurement	100	100	111	11			0	Spend ahead of profile.
Support - Legal Function	172	194	153	-19		22	22	Forecast overspend due to external advice costs.
Treasury Management	81	81	121	40			0	Current overspends due to credit card bill to be charged to other codes.
Future Issues/Risk Areas	Covid-19 continues to have a potential impact on income levels and expenditure.							

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Cleaner and Greener								
Asset Maintenance Argyle Road	52	52	24	-28			0	Spend currently behind profile. Planned works mean there is no variance projected at year end.
Asset Maintenance Other Corporate Properties	23	23	53	30			0	Urgent works to Fircroft residents association hall.
Asset Maintenance Hever Road	27	27	46	19			0	Urgent repair works due to vandalism required additional expenditure.
Asset Maintenance Leisure	126	126	103	-23			0	Spend currently behind profile. Planned works mean there is no variance projected at year end.
Asset Maintenance Support & Salaries	61	61	38	-22			0	Spend currently behind profile. Planned works mean there is no variance projected at year end.
Car Parks	-653	-653	-796	-143			0	Parking income is currently behind profile. As restrictions lift monthly income is improving and it is anticipated it will recover to the level of the budget by year end.
CCTV	170	170	209	39			0	Invoices to partner organisations to be raised to recover costs.
EH Commercial	204	204	183	-21			0	This is a profiling issue and underspend is expected to be consumed by year end.
EH Animal Control	12	19	-1	-13		6	6	Awaiting Invoicing for Kennel Fees.
EH Environmental Protection	223	223	212	-11			0	KCC Test & Trace grant to be spent in line with grant conditions. Potential Carry forward if amounts not fully utilised in year.
Parking Enforcement - Tandridge DC	-4	-4	-180	-175			0	Income collected on behalf of Tandridge to be paid over.
Estates Management - Buildings	26	26	-22	-48			0	Unbudgeted rates bills for meeting point refunded following demolition.
Estates Management - Grounds	83	83	97	14			0	Spend relating to hedge cutting costs and essential maintenance work.
Housing Premises	2	2	-10	-12			0	Underspend due to reduced emptying of cesspools based on usage.
Kent Resource Partnership	-112	-112	5	117			0	Funding received ahead of expenditure. The Kent Resource Partnership is transferring to Kent County Council. All balances will be transferred leaving no variance at year end.
Licensing Regime	24	-1	-16	-40		-26	-26	Premises Licences Annual Fees Received earlier than budgeted, expected incomes exceeding current budget. Underspend on Salary Due to partial vacancy.
Markets	-139	-139	-154	-15			0	Rental income ahead of profile.
Parks - Greensand Commons Project	0	0	62	62			0	Externally funded project. Spend will be reclaimed.
Parks and Recreation Grounds	87	87	9	-78			0	Spend ahead of profile due to works carried out. No year end variance projected.
Parks - Rural	108	108	126	18			0	Income from coppiced timber sales due later in the year.
Refuse Collection	1,993	1,973	1,888	-104		-20	-20	Quarterly recycling credits behind profile.
Administrative Expenses - Direct Services	0	0	12	12			0	Overspend against profile on training and staff advertising relating to the restructure.
Street Cleansing	1,027	994	964	-63		-33	-33	Infrastructure Grant received ahead of spend.
Support - Central Offices	410	410	378	-32			0	Spend currently behind profile. Planned works mean there is no variance projected at year end.
Support - Central Offices - Facilities	178	150	143	-36		-28	-28	Underspend due to reduction in staffing and overtime costs.
Support - Direct Services	31	31	58	26			0	Overspend against profile on training and staff advertising relating to the restructure.

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Cleaner and Greener								
Direct Services Trading account	-396	-196	247	643	100	100	200	There is currently an overspend on agency staff in this area, which is partially offset by salary underspends. A project team has now bought forward a recruitment drive to reduce this, which came into effect from November 2021. Although some agency use is required in order to maintain service levels to cover the extra team and vehicle required to deal with the huge increase on collected weights, as well as leave and sickness. It is anticipated that the budget can be brought down by offsetting the current staff vacancies. There is ongoing work on estimation for commercial income at the depot, initial focus has been undertaken on commercial waste. This will enable a greater focus on building up new customers later in the year. It is currently anticipated with the work carried out by the Commercial Operations and Trading Manager and team that there will be a shortfall in income targets of around £100,000. Due to the ageing fleet and delayed replacement of vehicles there have been breakdowns resulting in additional hire costs to maintain the service. The forecast for this is an overspend for £100,000. As the pressures build on services due to the pandemic this situation may change, but will be kept under review.
Future Issues/Risk Areas	Covid-19 continues to have a potential impact on income levels and expenditure.							

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Housing and Health								
Contain Outbreak Management Fund 2021/22	0	0	-38	-38				External funding received in advance from Kent County Council towards COVID-19 recovery projects.
Domestic Abuse Duty	0	0	-28	-28				External funding received in advance from Kent County Council towards Domestic Abuse Housing Co-ordinator post.
Homeless	279	579	650	371		300		Lack of affordable move on and social/rented accommodation in the district is preventing move on from temporary and emergency accommodation. Housing Benefit reclaims for the period are pending. Block accommodation bookings are now secured at more competitive rates. Additional staffing costs incurred as a result of external funding not yet drawn down.
Housing Clinically Extremely Vulnerable 21/22	0	0	-30	-30				External funding received in advance for fixed term One You Plus Officer and running costs.
Kent Housing Group Grant	0	0	-102	-102				Monies received in advance from Kent Housing Group to support private rented sector arrears.
Housing	127	127	75	-52				Staff underspend relating to vacant Housing Strategy Manager and Housing Team Leader posts (now recruited to). Citizens Advice SLA now signed and funding will be released.
Housing Energy Retraining Options (HERO)	88	88	26	-62				Staff underspend due to vacant HERO Officer post.
KCC Helping Hands	0	0	-65	-65				External funding received in advance from Kent County Council towards COVID-19 recovery projects.
Choosing Health WK PCT	-10	-10	8	18				Monies spent in advance of next tranche of Kent Public Health funding being received.
Homelessness Funding	-416	-416	-400	17				Funding to be drawn down for homeless prevention funded staffing posts.
PCT Initiatives	0	0	18	18				Reserve funding to fund the Graduate Communities Officer shared between Communities and Business.
KCC Specialist Weight Management	0	0	-17	-17				Health funding received in advance to support BAME community health interventions.
Future Issues/Risk Areas								Ongoing Temporary Accommodation costs within the district due to increases in homelessness. Recruitment to vacant posts being completed, all Covid-19 placements to end on 30 June 2021 and a TA Charging Policy to come into effect from 1 August.

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Improvement and Innovation								
Asset Maintenance IT	197	197	566	369			0	Spend as per Asset Maintenance Plan.
Corporate Management	702	635	624	-78		-67	-67	It is currently forecast that there will be an underspend within the Corporate Management budget for this year, which includes a revised salary budget and lower expenditure on bought-in services.
Corporate Projects	48	23	31	-17		-25	-25	Current salary underspend to be offset by overspend elsewhere.
Corporate - Other	29	9	0	-29		-20	-20	An underspend is forecast on spending on responding to legislation and savings generated from vacant posts is expected to exceed the budget level.
Democratic Services	112	88	93	-18		-24	-24	Underspend due to staffing turnover.
Economic Development	28	28	58	30			0	Place campaign to be funded from reserves.
Economic Development Property	396	396	347	-49			0	Salary underspend due to vacancies now filled. Agency staffing cover required will offset this by year end.
Elections	55	55	214	159			0	Current overspend due to income outstanding relating to the PCC, KCC and District Elections. PCC and KCC accounts have been submitted to the KCC and the government's Elections Claims Unit, but are unlikely to be settled during this financial year.
External Communications	154	144	139	-15		-10	-10	Year-end variance forecast as expenditure on website support lower than budgeted amount for this year.
Land Charges	-78	-58	-81	-3		20	20	Under-achievement on income partially offset by New Burdens funding.
Members	314	301	282	-32		-13	-13	Members allowances lower than budgeted levels due to changes in roles as only one Special Responsibility Allowance is payable.
Register of Electors	149	149	128	-21			0	Delay in the receipt of invoices from suppliers has created the current underspend. The underspend will reduce as these are paid in the coming weeks.
Administrative Expenses - Human Reso	7	21	20	12		14	14	Forecast overspend due to external advice costs
Support - Contact Centre	568	543	514	-54		-25	-25	Current underspend due to staffing changes currently under review.
Support - IT	924	924	954	29			0	Software Licensing renews unevenly throughout the year creating variances to profiled budget.
Future Issues/Risk Areas	IT Asset Maintenance spend as per 10 year plan resulting in draw down from reserves in current year. Reduced income on internal Print Charges over the year to date. This will be monitored							